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**MEMORANDUM**

**TO: Members of the School Board**  
**Dr. Todd Bowden, Superintendent**  
**Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

**FROM: Carol A. Lichon, CPPO, Director of Materials Management**

**TITLE: APPROVAL TO AWARD BID #18-0141 FOR ELECTRICAL SERVICES -TIME AND MATERIALS**

Bids to provide 'Electrical Services - Time and Materials' were received from two vendors on April 12, 2018. The bids of Bay Area Electric, Inc., and NCN Electric, Inc., were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of three years with the option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department and Construction Services Department.

**Requested by:**  
Jody Dumas  
Mark Smith

“Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.”

Posting Date: 5/8/2018

**Financial Impact:**

Not to exceed  
\$450,000.00  
For a three-year period

**Recommended Motion:** That the bids of Bay Area Electric, Inc., and NCN Electric, Inc., to provide 'Electrical Services - Time and Materials' in an amount not to exceed \$450,000.00, be approved as presented.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Electrical Services - Time and Materials - Bid #18-0141

Opened April 12, 2018 at 3:00 p.m.

Cost to provide all labor, materials, supervision, equipment, tools, travel, fuel, etc., for electrical services on a time and materials basis.		Bay Area Electric, Inc.	NCN Electric, Inc.
1	Journeyman, standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.); hourly rate, including overhead and profit.	\$54.00	\$52.25
2	Journeyman, non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday); hourly rate, including overhead and profit.	\$68.00	\$69.30
3	Apprentice II, standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.); hourly rate, including overhead and profit.	\$40.00	\$34.10
4	Apprentice II, non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday); hourly rate, including overhead and profit.	\$53.00	\$46.20
5	Apprentice I, standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.); hourly rate, including overhead and profit.	\$35.00	\$28.60
6	Apprentice I, non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday); hourly rate, including overhead and profit.	\$40.00	\$37.40
7	Helper/Laborer, standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.); hourly rate, including overhead and profit.	\$23.00	\$24.20
8	Helper/Laborer, non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday); hourly rate, including overhead and profit.	\$30.00	\$31.90
<b>MATERIALS</b>			
9	Materials to be billed at net cost on the Contractor's wholesale price plus mark-up. MAXIMUM 10%. No mark-up of sales tax allowed. A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC.  NOTE: The Contractor must agree that during a declared disaster situation that any bid items with a mark-up will be billed at actual cost without any mark-up permitted.	10%	10%

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<b>SUBCONTRACTED SERVICES</b>									
10	<p>Subcontracted services to be billed at net cost. MAXIMUM 10%. No mark-up of sales tax allowed. To be used only with prior approval of the authorized representative of teh Facilities Services or Construction Services. A copy of the itemized subcontracted services invoice from the Subcontractor must be included with all billings to the SBSC for subcontracted services.</p> <p>NOTE: The Contractor must agree that during a declared disaster situation that any bid items with a mark-up will be billed at actual cost without any mark-up permitted.</p>	<b>10%</b>				<b>10%</b>			
<b>RENTAL OF EQUIPMENT</b>									
11	<p>Rental of equipment not used in the regular course of electrical services to be billed at net cost plus mark-up. MAXIMUM 10%. No mark-up of sales tax allowed. To be used only with prior approval of the authorized representative of teh Facilities Services or Construction Services. A copy of the itemized rental invoice from the supplier must be included with all billings to the SBSC for rentals.</p> <p>NOTE: The Contractor must agree that during a declared disaster situation that any bid items with a mark-up will be billed at actual cost without any mark-up permitted.</p>	<b>10%</b>				<b>10%</b>			
<b>CONTRACTOR OWNED EQUIPMENT</b>									
12	<p>Contractor owned equipment to be used only with prior written approval from the authorized representative of the Facilities Services or Construction Services Department. For active use of equipment. Payment for inactive use will not be allowed. The Contractor's invoices to show the description of equipment used, number of hours, days, or weeks of active use and cost.</p>								
	Description of Equipment	<b>Equipment</b>	<b>Hourly</b>	<b>Daily</b>	<b>Weekly</b>	<b>Equipment</b>	<b>Hourly</b>	<b>Daily</b>	<b>Weekly</b>
a		<b>Infrared Camera</b>	<b>\$90.00</b>	<b>\$656.00</b>	<b>\$2,800.00</b>	<b>n/a</b>			
b		<b>19' Scissor Lift</b>	<b>\$61.00</b>	<b>\$488.00</b>	<b>\$2,440.00</b>				

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Opened April 12, 2018 at 3:00 p.m.

	<b>Bay Area Electric, Inc.</b>	<b>NCN Electric, Inc.</b>
<b>CATEGORY OF ELECTRICAL TECHNICIANS</b>	<b>Indicate below the number of workers available on any day</b>	<b>Indicate below the number of workers available on any day</b>
A Journeyman is required to have 5+ years of experience in the electrical services field.	8	15
An Apprentice II is required to have 3 - 5+ years experience in the electrical services field.	5	4
An Apprentice I is required to have 1 - 2 years experience in the electrical services field.		3
A Helper/Laborer is not required to have experience in the electrical services field.	0	5
<b>Contact</b>	<b>Mark E. Gatz</b>	<b>Steve Bell</b>
<b>Address</b>	<b>6244 Clark Center Avenue</b>	<b>261 Blue Juniper Boulevard</b>
	<b>Sarasota, FL 34238</b>	<b>Venice, FL 34292</b>
<b>Phone</b>	<b>941-921-9067</b>	<b>941-488-0005</b>
<b>Fax</b>	<b>941-921-9066</b>	<b>941-484-3872</b>
<b>Federal I.D.</b>	<b>20-4339074</b>	<b>59-2196954</b>
<b>Email</b>	<a href="mailto:mark@bayareaelectricfl.com">mark@bayareaelectricfl.com</a>	<a href="mailto:steveb@ncnelectric.com">steveb@ncnelectric.com</a>
Recorded by: Vanessa Vidal		
Witnessed by: Joyce Haney		